

**SERVICE PROVIDER AGREEMENT**  
**[as Requested by RESPA]**

Borrower(s): \_\_\_\_\_

Property address: \_\_\_\_\_

I, (Loan Agent Name) \_\_\_\_\_ as Loan Counselor for AIELLO & ASSOCIATES \_\_\_\_\_

do hereby affirm that I have performed the following services on the above-captioned loan. (Please check each line):

- Obtaining information from the borrower and filling out the loan application;
- Analyzing the prospective borrower's income and debt and pre-qualifying the prospective borrower to determine the maximum mortgage that the prospective borrower can afford;
- Educating the prospective borrower in the home buying and financing process, advising the borrower about the different types of loan products available, and demonstrating how closing costs and monthly payments could vary under each product;
- Collecting financial information (W-2's, tax returns, bank statements) and other related documents that are part of the loan application process;
- Providing disclosures (Truth in Lending, Good Faith Estimate, and others) to the borrower;
- Assisting the borrower in understanding and clearing credit problems;
- Maintain regular contact with the borrower, realtors and lenders, between application and closing to update them on the status of the application and also gather any additional information as needed;
- Participate in the loan closing.

